

Regulation of the Post-Doctoral Programmes

Institute of Social and Political Sciences

(Translation of the Regulation June 2015)

Article 1

(Definition)

1. A Post-Doctoral Programme is an advanced research project, to be carried out in one of ISCSP's Research Units, both recognized or not by Fundação para a Ciência e Tecnologia (FCT).
2. The research project must be registered in one of the disciplinary areas taught in ISCSP and be developed by professors/ researchers with a Doctor's degree.

Article 2

(Applications)

1. Both Portuguese and foreign researchers may apply, using a form that is made available by Núcleo de Estudos Avançados (Post-Graduate Studies Department) on ISCSP's website¹.
2. All applications require a supervisor, responsible for the project, who must be a researcher at one of ISCSP's Research Units.
3. Applications must be accompanied by the following documents:
 - a. Copy of Identification Card/ Passport;
 - b. Copy of the doctoral diploma or document proving its conclusion;
 - c. Curriculum Vitae;
 - d. Research Project with detailed plan of the activities to be developed;
 - e. Supervisor's report, declaring the acceptance of the project;
 - f. Two letters of recommendation from researchers of recognized national and/or international merit.
4. The application proposal must establish an explicit connection with one or more research lines of the Research Unit, whenever possible in articulation with ongoing projects.

Article 3

(Duration)

1. The duration of the Post-Doctoral Programme may vary between a minimum of six months and a maximum of twelve months, with extensions possible up to a maximum of two years.

¹ <https://www.iscsp.ulisboa.pt/pt/cursos/oferta-graduada/pos-doutoramentos>

2. Postdoctoral researchers who are scholarship holders are excluded from the previous point, and are given the possibility to adapt the Programme to the duration of the scholarship.
3. The beginning of the Post-Doctoral Programme is the date of the application's approval.

Article 4

(Approval)

The approval of the application is a responsibility of ISCSP's President, after hearing ISCSP's Scientific Council and the Coordinator of the Research Unit hosting the project.

Article 5

(Rates)

1. The Post-Doctorate program involves the payment of an application fee in the amount of one hundred euros, an enrolment fee in the amount of 50 euros, in addition to school insurance and a program attendance fee, the amount of which will be defined by the Management Board, depending on the duration of the candidate's stay.
2. If the Post-Doctoral Programme's activities are incorporated in an ongoing research project, thus considering the postdoctoral candidate's work an added value to the Research Unit's and ISCSP's scientific production, the President may exempt the researcher from the payment of the monthly fee. The researcher must apply for this exemption and must be in agreement with the Unit's Coordinator.

Article 6

(Obligations)

1. The Post-Doctoral researcher commits to develop the project within the stipulated deadlines and within the agreed upon timeframe. They also commit to mention their affiliation to ISCSP and to the Research Unit in which the program is developed, in all scientific production (both oral and written).
2. The Post-Doctoral researcher commits to participating in research activities, and eventually in seminars or classes in their field of expertise, invited by their supervisor, during the period of their stay and without prejudice to the regular development of their work plan.
3. Publications resulting from the Post-Doctoral activity must contain an explicit mention to the Research Unit, ISCSP and ULisboa, according to the rules applicable to other researchers.

Article 7

(Rights)

1. The Post-Doctoral researcher is recognized as a collaborator of the Research Unit that hosts their stay. Thus, they may benefit from the spaces and resources of ISCSP, being recognized a member of the academic community, even if this right does not imply any contractual link with ISCSP.
2. The Post-Doctoral researcher has access to the events that occur in ISCSP and the Research Units, and can propose scientific activities within the scope of their research.

Article 8

(Results)

1. The Post-Doctoral researcher commits to present a final report to the Coordination of the Research Unit once the Programme's timeframe is finished.
2. This final report must be submitted no later than three months after the end of the Programme.

Article 9

(Evaluation and Certification)

1. The final report of the Post-Doctoral Programme is evaluated by the Research Unit, and must be in compliance with this Regulation.
2. The final report must be accompanied by a scientific report from the supervisor.
3. Points 1 and 2 of this article are mandatory conditions for the diploma to be issued and signed by ISCSP's President.

Article 10

(Post-Doctoral Programmes supported by Fundação para a Ciência e Tecnologia – FCT)

1. This Regulation applies to applications supported by FCT or similar foreign entities, with the necessary adjustments to those institutions' requisites.
2. Associating a Post-Doctoral application to one of ISCSP's Research Units must be reported by the researcher to the Unit.

Article 101

(Effects)

1. The present Regulation comes into effect immediately after its approval.

2. This Regulation does not apply to the application processes accepted prior this date.
3. The present Regulation applies to the application processes still under acceptance, and the candidates must proceed accordingly.

Approved by ISCSP's Scientific Council on 28 May 2015

Approved by ISCSP's President on 4 June 2015